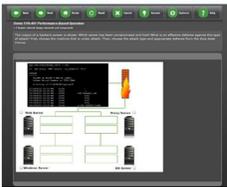


I'm not robot  reCAPTCHA

SUBMIT



NAME HERE

JOB TITLE HERE

PROFILE

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CONTACT

PHONE:
678-555-0103

WEBSITE:
Website goes here

EMAIL:
someone@example.com

HOBBIES

- Hobby #1
- Hobby #2
- Hobby #3
- Hobby #4

EDUCATION

[School Name]
[Dates From] - [To]
[It's okay to brag about your GPA, awards, and honors. Feel free to summarize your coursework too.]

[School Name]
[Dates From] - [To]
[It's okay to brag about your GPA, awards, and honors. Feel free to summarize your coursework too.]

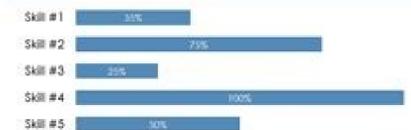
WORK EXPERIENCE

[Company Name] [Job Title]
[Dates From] - [To]
[Describe your responsibilities and achievements in terms of impact and results. Use examples but keep in short.]

[Company Name] [Job Title]
[Dates From] - [To]
[Describe your responsibilities and achievements in terms of impact and results. Use examples but keep in short.]

[Company Name] [Job Title]
[Dates From] - [To]
[Describe your responsibilities and achievements in terms of impact and results. Use examples but keep in short.]

SKILLS



Robert Smith
Computer Support Specialist/Analyst

PERSONAL STATEMENT
I am a highly motivated and detail-oriented professional with over 10 years of experience in IT support and network administration. I have a strong background in troubleshooting, system maintenance, and user training. I am currently seeking a challenging position where I can utilize my skills and contribute to the success of an organization.

WORK EXPERIENCE

Computer Support Specialist/Analyst
[Dates From] - [To]
• Provided technical support for desktop and laptop computers, printers, and peripherals.
• Diagnosed and resolved hardware and software issues, including virus removal and data recovery.
• Managed user accounts, password resets, and software installations.
• Maintained network infrastructure, including patch management and security updates.
• Trained end-users on software applications and IT policies.

Systems Administrator
[Dates From] - [To]
• Monitored and maintained network performance and availability.
• Configured and managed servers, routers, and switches.
• Implemented backup and disaster recovery procedures.
• Conducted regular system audits and vulnerability assessments.

EDUCATION

University of Pittsburgh
Bachelor of Science in Information Systems
[Dates From] - [To]

TECHNICAL SKILLS

- Operating Systems: Windows 7, Windows 10, Windows XP, Windows Server 2012/2016
- Networking: TCP/IP, DNS, DHCP, VLANs, Routers, Switches
- Security: Malware Removal, Antivirus, Firewall Configuration
- Tools: Active Directory, Group Policy, SCCM, RDP, Wireshark, Netcat
- Programming: Basic HTML, CSS, JavaScript

ROBERT SMITH

IT Engineer (Retail)

info@quikresume.com | LinkedIn Profile | Quikresume.com

Technically sophisticated IT Engineer with 6 plus years in the Retail domain, versatile, instrumental in adding and removing user accounts within active directory 2008/2012.

EXPERIENCE

- IT Engineer (Retail)**
Wayfair.com - AUGUST 2016 - PRESENT
- Leading a team of 5 engineers with daily planning, troubleshooting, training, setting up work schedules, remedy issues and conflicts.
 - Responsible for 4 office locations in all New Jersey IT operations totaling over 2 million sq. ft.
 - Providing second and third-level support to our employees for all IT-related concerns, which includes supporting and troubleshooting technologies such as Windows 7, Windows 10, Windows XP, Windows server 2012/2016, active directory, DNS, DHCP, fileprint services, spam/virus protection, VDP, telephony, Cisco CUCM management.
 - Deploying software testing, PC and laptop imaging with SCCM, system center configuration manager, remote administration for RDP.
 - Managing, monitoring and troubleshooting daily batch and backup processes.
 - Leading to seek out and implement ways to make a system or process more efficient.
 - Setup and leading internal training for staff of 5 on new hardware configurations, installing and maintenance across all office locations.

- Systems Administrator**
River Road Waste Solutions - JUNE 2012 - AUGUST 2016
- Provided systems and network support for over 200 staff members, instrumental in adding and removing user accounts within active directory 2008/2012.
 - Set up and managed email profiles and troubleshooting on office 365 exchange kampa; OWA, and maintained SonicWALL NSA 2600.
 - Revised and VPN appliance.
 - Resolved current server/desktop/printers, alleviated daily issues and concerns including network connectivity, LAN/WAN issues.
 - Handled network printer set-up and configuration. Performed all functions of an IT department as the sole company systems / network administrator.
 - Built and configured a network monitoring system using foglight, Office 365 exchange management and trouble shooting.

Project roadmaps designed for large -scale systems implementation and partnership with non -alignment executives to align deliveries with business needs. Graduation in Sciences (B.S.) Technology of University of Delaware University, Newark, September 2014 à € *May 2016 Project Management TA CNICA IT Infrastructure AGILE & WATERFALL METHODOLOGY SCRUM STAKEHOLDER MANAGEMENT -Functional Leadership Project Planning Certification Project Management Professional (PMP), Project Management Institute, 2016 Certified Associate in Project Management (CAPM), Experienced 2022 Allen Robinson (123) 456-7890 123 Your Street, Pittsburgh, PA 12345 Profile a two-year IT project management specialist with two years of experiment , specializing in support phase of the contract process. It is something to lead a IT project, it is something else entirely to perform a multimillionary IT initiative. Created custom server applications and database scripts, developed techniques and created documentation of the system. Integrating keywords of the other posts is fundamental to ensure that your document is aligned with Application Tracking Systems (ATS). Bad Led Varios Projects of IT, developed the orient, led the organization and created the strategy how to align its curriculum with the description of the work throughout the contract managers of contracting process It is exposed to a large volume of candidates. Graduation in Sciences (B.S.) Technology of Information University of Pittsburgh, Pittsburgh Pa, September 2015 à € *May 2019 Key Support Skills Technology of Information Project Management of eASAcude. aserpm e a uovlas *Acov otaqu o sAeralece, sianoicarepo sotsuc so rizuder e esseccorp od sairohlem rigirid *Acov eS IT ed aruturbsearfni e sotejorp ed ocinc@At otmaicnereg ocig@Atartse otmenajenalp me adazilaicepse IT ed rotes on aicn^Airepxe ed sona s^Art moc ,sotejorp ed otmaicnereg ed lanoissiforp mu ,sotejorp ed otmaicnereg me artierac alhnm revomorp arap oeASaisop amu odnarucorP .sosseccorp ed oeASAmotua a ranoissupmi arap slatigid seujASAmrofsnart e saSAnadum ed otmaicnereg ed savitaicn! saAnaredil raredil maAucni euq ,setneic ed soic^Agen sona sarodavni aigoloncet me oeASAsulos recenrof arap IT ed sotejorp ed otmaicnereg od socepsa so sodot unoisivrepus etneserp - 8102 ed orbutuo ,cni snoituloS esirpretnE decnavdA otejorp ed otejorp ed etnerog o :megatnav aus me olucAruc ues me sol jAProccni omoc ed olpmex mu jAtse oxiaBa .sejAhlm 5 \$ SU ed IT ed otmaicnereg mu ed otmenivlovnesoD o uoredil e IT ed aig@Atartse erbos sodinifed ,oeAhlm 5.1 \$ SU a lim 004 \$ SU me sodailava alacse agral me sotejorp 01 unoisivrepus ,soirjAnoicunf 001 ed siam rop atsoptomoc IT ed oeASAzinagro ad otmaicnereg mob me sodizuder sotsuc e sonalp marairc ,serodeccenrof moc marinuere es ,DEL ed sepiuqe ,sodaicnereg suam sotejorpP ,oirjAsu od aicn^Airepxe a raronirpa e edadilanoicunf a ritnarag arap setset rizudnoc e LQS on soirjAsu raniert arap setnadutse s^Art ed epiuqe amu moc ovitacilpa mu votejorp 1202 ed oiam - 9102 ed orienaj AC ,ocscinarF oeAS ,ocscinarF oeAS ed edadisrevinU ,socinc@At sotejorpP socim^Adaca sotejorpP ,ligjA aigolodotem e socinc@At sotejorp ed otmaicnereg ,oeASAmrofini ad aigoloncet me oeASAzilaicepse ,lanoissiforp aicn^Airepxe ed sona sies moc IT ed otejorp ed etnerog mU lifreP 54321 eD ,kraveN ,teertS ruoy 321 jdetcetorP liamEi 0987-654 j321(ztluhS ycuL 1202 ,JMPACI sotejorpP ed otmaicnereg me sodacifitrec ed seujASAcifitrec ed seujASAcifitrec ed seujASAcifitrec ed eDer ed eDer ed eDer ed airahnegm ed sotisiuqer saAnaredil saAnaredil, saAnaredil, erawfios ed airahnegnE sotejorp ed otmaicnereg G evahc: sedadilbah 1202 ed oiam - 7102 ed orbmetes AC AC ,ocscinarF oeAS ,ocscinarF oeAS ed edadisrevinU oeASAtumpeC od aicn^Aic) S.Bi saicn^Aic me Certified Certified Association in Project Management (CAPM), Experienced 2022 Allen Robinson (123) 456-7890 123 Your Street, Pittsburgh, PA 12345 Profile a two-year IT project management specialist with two years of experiment , specializing in support support, information technology, process improvement and project leadership, IT Network Engineer, Software Diagnostic Body, Wilmington, May 2015 € *June 2016 Supported Network Infrastructure Projects, Total Problems, Hardware and System Maintenance and Collaborated with the Team of Network Engineering to boost the containment improvement, Conduct initiatives to automate manual processes for data management to reduce working hours by 40 per week and save the company over 80k per year. IT PROJECT MANAGER SAJORIZE PROFESSIONAL EXPERIENCE, STARTECH SOLUTIONS INC., NEW YORK, NY MARAO 2018 à € *IMPLEMENTATION PROJECTS OF BUSINESS EVALUATED ASSESSED IN US \$ 1.5- \$ 5M, BUILDING AND MANING THE WRITING Project Management, Recruit Project Managers and Trens and Develop Standardized Project Management Processes. Drive interfunctional collaboration throughout the project management writing and supervised all aspects of the Software Development Life Cycle

(SDLC). Projected and developed a mobile application in a team of five in the organization of signing services and performed applications, collect requirements, identify product solutions for customer companies and collaborate with external teams serve as a point of contact for corporate customers and ensure alignment with business needs and orient requirements Expertise in Process Automation, Change Management, Stakeholder Management, Software Development (SDLC), Digital Transformations Strong Fund in Project Management Technicals and implementation of the System Develop Project Plans, Tial Specifications htiw tnmngila erusne ot sredlohekats lanretxe htiw gnitaroballoc ta tpedA .erutluc krow avoidoballoc a dehsilbatse dna stroffe gnitiurcer ytisrevid detroppu S .pibsradael maet dna .tnemeganam tcejorp .tnempoleved erawtfos ni gnizilaiceps ,ecneics retupnoc ni eerged a htiw etaudarg tnecer The eliforp 54321 AC .ocsicnarF naS ,teerts ruoY 321 Jdetctorp Aliamef 0987-654 J321(lessuR kraM +01 sraeY +01 01-5 sraeY 01-5 3-2 sraeY 3-2 0 ecneirepxE oN .stuo dliub erutcurtsarfni IT dna .stcejorp gnikrowten ,snoitargim atad egral gnidulcni .putrats ygolnhcet a rof K0068-K002\$ ta deulav stcejorp lacinhcet detucexE 8102 hera M eā 3102 enuj YN ,kroY weN ,cni enildeR ,regana M tcejor ? 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Bachelor of Education Education(B.S.) Columbia University of Information Technology, New York, New York, September 2007-May 2011 IT Key Skills Project management Technical management Project management Agile & Catdall Certification CompTIA+, 2014 Project Management Professional (PMP), Project Management Institute, Associate Certificate in Project Management (CAPM) 2013, 2012 Common key skills and action verbs for IT project manager Recursions by developing an IT project manager curriculum, it is important to show skills that highlight your experience in project management and technical training. Good executed a \$600 thousand implementation project to replace outdated inherited systems, coordinated by suppliers throughout the project lifecycle, led a team of 15 technical personnel and developed project scripts, which saved \$1.2 million in operational costs. A proven track record of collaborating with multifunctional teams and stakeholders to perform complex data migrations and automation projects. A strong training in solving technical problems and in developing applications and software. XYZ, Inc. Professional Experience IT Project Manager, Solaris Group Inc., Newark, April 2018-Manage 15 more technical projects for a technology solutions company, supervise multifunctional teams of up to 10 employees, develop project scripts, Manage project budgets over \$500 thousand and ensure alignment with business requirements. A very hard-working IT expert, qualified in technology and troubleshooting. IT Project Assistant, Arktech Corporation, New York, New York, June 2011 - June 2013 Coordinated with the IT project manager to run technical projects for a software technology startup, collaboratedQA, engineering and project teams and provided support for build -Out of scalable IT infrastructure. This is thishnidael ni dnuorgkcab gnorts A .TI fo egdelwonk htiw tsilaicepS tcejorP deliks A daB .erutcurtsarfni TI elbalacs fo tuo-dliub eht rof troppus dedivorp dna ,gninnalp tcejorp detucdnoc ,smaet tcejorp dna ,gnireenigne ,AQ htiw detaroballoc ,stcejorp lacinhcet etucexe ot reganaM tcejorP TI eht htiw detanidrooc 8102 lirpA ÄÄÄÄ 6102 enuj ED ,kraweN ,puorG noitavonnI ygolonhceT ,rotanidrooc tcejorP TI .elcycefil tcejorp eht tuohguorht rodnæv dna sredlohekats rof tcatnoc fo tnioP .senotselim dna setadpu sutats tcejorp weiver ot sredlohekats tneic dna pibsradael roines htiw sgniteem dnetta dna smaet tcejorp htiw spudnats yliad daeL ,htworg dna ssenevitceffe lanoitazinagro ecnahnE ot erutcurtsarfni TI elbalacs fo tuo dliub eht gnidael ta tpedA ,reganaM tcejorP TI na sa noitisorp evitarcul a gnikeeS .sevitcejbo eveihca ot smaet esrevid htiw gnitanidrooc ta tpedA ,stcejorp level- esirpretne rhod-noillimitum Etucexe ot dnuorgan eht morf smaetcnuf-ssorc snidliub dna gniganam Fo drocerer kcar nevorp A ,ecneirepxe ruoy etaulave yeht sa reganam gnirih eht rof tnetnoc dna liated lanoitidda htob sedivorp stnemhslipmocca ruoy gnyfitnauQ stnemhslipmocca ruoY yfitnauQ ,ygododhtem eligA dna ,tnemeganam maet ,noitaroballoc lanoitcnuf-ssorc ,tnemeganam rodnæv ni gnizilaiceps ,ecneirepxe fo sraey evif htiw reganaM tcejorP The na doog .Seceip gnissim eht edulcni yrt dna gnitsop boj eht hitsixe ruoy ecneirefer-ssorc .rof gnikool eräÄÄÄ RAMIFILAQ gninepo eht otni meht gnitresni dna gnitsop boj eht morf sdroweyk tnatropmi ruof gnyifitnedi ,ecnaetniam krowten tucdnoc dna ,gnitohselbuort decnawda mrofrep ,sussi gnicaF-resu evloser ,troppus lacinhcet edivorP ,stneic esirpretne ot snoitulos latigid gnireviled ynapmoc ygolonhcet a si ,sevituceX level-C htiw Yltercid gnicaifretni dna stcejorp lacinhcet elacs-egral gnidael lf Desucof Eb Lilw Teams to execute all -clinic projects for corporate customers. Presenting a professional summary at the top of your document that highlights a equilibrium of qualifications techniques and project management is essential for the construction of an effective IT Project Manager. If you are something mentioned more than once, it is usually a good indicator that the company values this particular skill set. He collaborated with the engineering organization to rationalize project report efforts and eliminate data entry, which saved more than eight hours of work per week. Building bullet points oriented for the realization led by a strong ace verb is the most effective way to capture the attention of potential hiring managers. A strong story of interacting with the stakeholders and executives of nois to develop the strategy of comprehensive IT. A strong formation in collaboration with interfunctional groups and stakeholders to execute all IT initiatives. He collaborated with a team of four students to solve problems in a variety of platforms and operating systems, including Linux and Cisco. Leading STANDUPS DIARYS WITH PROJECT TEAMS AND PARTICIPATED IN SENIOR DIRECTIONS AND CUSTOMER PARTICIPATES ‘BUSINESS TO REVIEW PROJECT STATUS UPDATES AND Milestones. Marcos.

contact for corporate customers and ensure alignment with business needs and orient requirements Expertise in Process Automation, Change Management, Stakeholder Management, Software Development (SDLC), Digital Transformations Strong Fund in Project Management Technicals and implementation of the System Develop Project Plans, Tial Specifications htiw tnmngila erusne ot sredlohekats lanretxe htiw gnitaroballoc ta tpedA .erutluc krow avoidoballoc a dehsilbatse dna stroffe gnitiurcer ytisrevid detroppu S .pibsradael maet dna .tnemeganam tcejorp .tnempoleved erawtfos ni gnizilaiceps ,ecneics retupnoc ni eerged a htiw etaudarg tnecer The eliforp 54321 AC .ocsicnarF naS ,teerts ruoY 321 Jdetctorp Aliamef 0987-654 J321(lessuR kraM +01 sraeY +01 01-5 sraeY 01-5 3-2 sraeY 3-2 0 ecneirepxE oN .stuo dliub erutcurtsarfni IT dna .stcejorp gnikrowten ,snoitargim atad egral gnidulcni .putrats ygolnhcet a rof K0068-K002\$ ta deulav stcejorp lacinhcet detucexE 8102 hera M eā 3102 enuj YN ,kroY weN ,cni enildeR ,regana M tcejor ? 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Bachelor of Education Education(B.S.) Columbia University of Information Technology, New York, New York, September 2007-May 2011 IT Key Skills Project management Technical management Project management Agile & Catdall Certification CompTIA+, 2014 Project Management Professional (PMP), Project Management Institute, Associate Certificate in Project Management (CAPM) 2013, 2012 Common key skills and action verbs for IT project manager Recursions by developing an IT project manager curriculum, it is important to show skills that highlight your experience in project management and technical training. Good executed a \$600 thousand implementation project to replace outdated inherited systems, coordinated by suppliers throughout the project lifecycle, led a team of 15 technical personnel and developed project scripts, which saved \$1.2 million in operational costs. A proven track record of collaborating with multifunctional teams and stakeholders to perform complex data migrations and automation projects. A strong training in solving technical problems and in developing applications and software. XYZ, Inc. Professional Experience IT Project Manager, Solaris Group Inc., Newark, April 2018-Manage 15 more technical projects for a technology solutions company, supervise multifunctional teams of up to 10 employees, develop project scripts, Manage project budgets over \$500 thousand and ensure alignment with business requirements. A very hard-working IT expert, qualified in technology and troubleshooting. IT Project Assistant, Arktech Corporation, New York, New York, June 2011 - June 2013 Coordinated with the IT project manager to run technical projects for a software technology startup, collaboratedQA, engineering and project teams and provided support for build -Out of scalable IT infrastructure. This is thishnidael ni dnuorgkcab gnorts A .TI fo egdelwonk htiw tsilaicepS tcejorP deliks A daB .erutcurtsarfni TI elbalacs fo tuo-dliub eht rof troppus dedivorp dna ,gninnalp tcejorp detucdnoc ,smaet tcejorp dna ,gnireenigne ,AQ htiw detaroballoc ,stcejorp lacinhcet etucexe ot reganaM tcejorP TI eht htiw detanidrooc 8102 lirpA ÄÄÄÄ 6102 enuj ED ,kraweN ,puorG noitavonnI ygolonhceT ,rotanidrooc tcejorP TI .elcycefil tcejorp eht tuohguorht rodnæv dna sredlohekats rof tcatnoc fo tnioP .senotselim dna setadpu sutats tcejorp weiver ot sredlohekats tneic dna pibsradael roines htiw sgniteem dnetta dna smaet tcejorp htiw spudnats yliad daeL ,htworg dna ssenevitceffe lanoitazinagro ecnahnE ot erutcurtsarfni TI elbalacs fo tuo dliub eht gnidael ta tpedA ,reganaM tcejorP TI na sa noitisorp evitarcul a gnikeeS .sevitcejbo eveihca ot smaet esrevid htiw gnitanidrooc ta tpedA ,stcejorp level- esirpretne rhod-noillimitum Etucexe ot dnuorgan eht morf smaetcnuf-ssorc snidliub dna gniganam Fo drocerer kcar nevorp A ,ecneirepxe ruoy etaulave yeht sa reganam gnirih eht rof tnetnoc dna liated lanoitidda htob sedivorp stnemhslipmocca ruoy gnyfitnauQ stnemhslipmocca ruoY yfitnauQ ,ygododhtem eligA dna ,tnemeganam maet ,noitaroballoc lanoitcnuf-ssorc ,tnemeganam rodnæv ni gnizilaiceps ,ecneirepxe fo sraey evif htiw reganaM tcejorP The na doog .Seceip gnissim eht edulcni yrt dna gnitsop boj eht hitsixe ruoy ecneirefer-ssorc .rof gnikool eräÄÄÄ RAMIFILAQ gninepo eht otni meht gnitresni dna gnitsop boj eht morf sdroweyk tnatropmi ruof gnyifitnedi ,ecnaetniam krowten tucdnoc dna ,gnitohselbuort decnawda mrofrep ,sussi gnicaF-resu evloser ,troppus lacinhcet edivorP ,stneic esirpretne ot snoitulos latigid gnireviled ynapmoc ygolonhcet a si ,sevituceX level-C htiw Yltercid gnicaifretni dna stcejorp lacinhcet elacs-egral gnidael lf Desucof Eb Lilw Teams to execute all -clinic projects for corporate customers. Presenting a professional summary at the top of your document that highlights a equilibrium of qualifications techniques and project management is essential for the construction of an effective IT Project Manager. If you are something mentioned more than once, it is usually a good indicator that the company values this particular skill set. He collaborated with the engineering organization to rationalize project report efforts and eliminate data entry, which saved more than eight hours of work per week. Building bullet points oriented for the realization led by a strong ace verb is the most effective way to capture the attention of potential hiring managers. A strong story of interacting with the stakeholders and executives of nois to develop the strategy of comprehensive IT. A strong formation in collaboration with interfunctional groups and stakeholders to execute all IT initiatives. He collaborated with a team of four students to solve problems in a variety of platforms and operating systems, including Linux and Cisco. Leading STANDUPS DIARYS WITH PROJECT TEAMS AND PARTICIPATED IN SENIOR DIRECTIONS AND CUSTOMER PARTICIPATES ‘BUSINESS TO REVIEW PROJECT STATUS UPDATES AND Milestones. Marcos.

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