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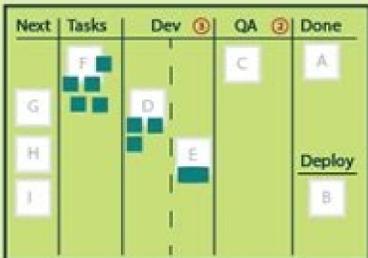
Developed at Toyota in the 1940's, designed as a pull-based, self-stocking system for automobile production. Adopted as a software development management technique in 2003, focusing on "work in progress" limitation to achieve short cycle times (= time from start to finish). The 5 steps:

# Kanban

## Visualize the Workflow

1

Identify the stages in your project. Capture them on a board. Each stage is a column. Cards represent the tasks that have to go through in process.



## Limit Work-In-Progress

2

Limit the maximum workload on specific stages. Because tasks are pulled from column to column not pushed, each stage can only work on as many tasks as the next stages allow. This way you won't overload your team members and can identify bottlenecks.

## Manage Flow

3

Is cycle time going up or down? Where are bottlenecks? Is something stuck somewhere, or should tasks be merged/split up?

## Explicit Policies

Identify and define policies for standard tasks, tasks with fixed delivery dates, intangible tasks, etc. Make sure that even exceptional tasks are integrated well into the process.



## Feedback Loops & Continuous Improvement

5  
Reflect!

Talk about what worked and what didn't. Identify bottlenecks and fix them. Kanban is evolutionary and lives of the experiments you do with WIPs, policies, etc. Run the experiments using a scientific method.



Content by Roland Wolters - <http://liquidat.wordpress.com/>  
Designed by Wall-Skills.com - Spread Knowledge with 1-Pagers

Date	Particulars	Debit	Credit
1-Apr	Furniture A/c	\$7,000	
	To Cash A/c		\$7,000
(Being Purchase of Furniture in Cash of \$7000)			
8-Apr	Purchase A/c	\$5,000	
	To Cash A/c		\$3,000
	To Ram Retail Store		\$2,000
(Being Goods for Trading Worth \$5000 Purchased in Cash \$3000 and \$2000 in Credit)			
10-Apr	Ghanshyam A/c	\$12,000	
	Cash A/c	\$6,000	
	To Sales A/c		\$18,000
(Being Sales of \$18000 Done for Cash \$6000 & Remaining in Credit)			
14-Apr	Capital A/c	\$2,000	
	To Cash A/c		\$2,000
(Being Cash of \$2000 Withdrawn by the Owner)			
22-Apr	Ram Retail Store A/c	\$1,000	
	To Cash A/c		\$1,000
(Being Payment of \$1000 Made to Ram Retail Store)			
26-Apr	Cash A/c	\$10,000	
	To Ghanshyam A/c		\$10,000
(Being Payment of \$10000 Received in Cash from Ghanshyam)			
28-Apr	Salaries A/c	\$3,000	
	To Cash A/c		\$3,000
(Being Salaries of \$3000 Paid in Cash)			



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